

# 2018 NARHC SPRING INSTITUTE

Located in Regency BR East *unless noted otherwise*

## SUNDAY, MARCH 18, 2018

3:00 – 5:00 pm	Testing – <b>CERTIFIED RHC PROFESSIONAL (CRHCP)</b> (Regency BR East) For those who signed up separately for CRHCP training.
5:30 – 6:30 pm	Registration (Regency Foyer) For those who wish to beat the crowd on Monday AM

## MONDAY, MARCH 19, 2018

### PRE-CONFERENCE -- For Those New to the RHC World!

There is **no extra charge** to attend the Pre-Conf for beginners. RHC veterans may attend as a review. If not, arrive by 11:30 am to register!

	Breakfast (on your own)
7:30 – 8:30 am	Registration (Regency Foyer)
8:00 – 3:40 pm	<b>CONFERENCE VENDORS: Mon.</b> (Regency BR West)
8:30 – 8:40 am	<b>CONFERENCE WELCOME &amp; APP TUTORIAL</b> – <u>John Gill &amp; Tasha Rynberg</u> (Regency BR East)
8:40 – 9:40 am	<b>RHC BASICS &amp; BEGINNING BILLING</b> – <u>Shannon Chambers</u> <ul style="list-style-type: none"> <li>Review basic program requirements for RHCs</li> <li>Understand billing basics for Independent and Provider Based RHCs</li> <li>Discuss revenue opportunities for correct documentation of services</li> </ul>
9:40 – 10:40 am	<b>COST REPORTS BASICS</b> – <u>Julie Quinn</u> <ul style="list-style-type: none"> <li>Discuss what you need to complete the cost report</li> <li>Describe where it is located on the cost report</li> <li>Discuss common cost report calculations</li> </ul>
10:40 – 11:00 am	<b>Networking Break</b> (Regency BR West)
11:00 – 12:00 pm	<b>COMPLIANCE BASICS</b> – <u>Kate Hill</u> <ul style="list-style-type: none"> <li>Learn why compliance is important</li> <li>Become familiar with 42 CFR 491.1 to 491.12</li> <li>Understand keys to compliance</li> </ul>
12:00 – 1:00 pm	<b>Lunch</b> (provided in Rio Grande and Garden Terrace)
1:00 – 2:00 pm	<b>NEW CARE MANAGEMENT SERVICES &amp; PAYMENT IN RHCS</b> - <u>Capt. Corinne Axelrod</u> (Regency BR East) <ul style="list-style-type: none"> <li>Learn the different requirements for CCM, general BHI, and psychiatric CoCM services in RHCs</li> <li>Understand the new billing codes for care management in RHCs</li> <li>Understand the payment methodology for the new care management codes in RHCs</li> </ul>
2:00 – 2:45 pm	<b>EMERGENCY PREPAREDNESS RISK ASSESSMENT</b> (workshop) – <u>Peggy Gautreau</u> <ul style="list-style-type: none"> <li>Learn how to actively assess and write up your risk in this mini risk assessment workshop</li> <li>Learn how to assess the greatest risk and how to mitigate top 3</li> <li>Learn about employee scheduling when the business temporarily closes &amp; where to go if no access to the business</li> </ul>
2:45 – 3:00 pm	<b>Networking Break</b> (Regency BR West)
3:00 – 4:00 pm	<b>PUTTING IT ALL TOGETHER: ANNUAL MEETING + EMERGENCY PLAN</b> – <u>Robin VeltKamp</u> (Regency BR East) <p>Hands-on approach to conducting the RHC's annual advisory meeting plus the required annual EOP assessment &amp; review</p> <ul style="list-style-type: none"> <li>Learn how to combine the two annual required reviews, RHC Annual Meeting and EOP Assessment and Plan Review</li> <li>Address missing items typically found during the annual review &amp; discover the key elements to review</li> <li>Explore the new annual review for the EOP mandate, learn how to complete a review &amp; provide what documentation</li> </ul>
4:00 – 5:30 pm	<b>RHC ROUND TABLES WITH THE EXPERTS</b> – <u>Nathan Baugh &amp; Jim Estes</u> (Rio Grande and Garden Terrace) <p>Billing, Cost Reporting, Compliance, Survey &amp; Certification, HIPAA, Revenue, Policies, RHC Payment Policies, CHOW/Quality, Annual Meeting, Emergency Preparedness</p> <ul style="list-style-type: none"> <li>Learn the RHC requirements for 4 table topics of your choice above</li> <li>Explore best practices for 4 table topics of your choice above</li> <li>Address challenges and impediments to success for 4 table topics of your choice above</li> </ul>

## TUESDAY, MARCH 20, 2018

7:30 – 8:30 am	<b>REGISTRATION</b> (for those who didn't register on Monday) (Regency Foyer)
8:00 – 4:00 pm	<b>CONFERENCE VENDORS: Tues.</b> (Regency BR West)
8:30 – 9:30 am	<b>WASHINGTON UPDATE</b> - <u>Bill Finerfrock</u> (Regency BR East) <ul style="list-style-type: none"> <li>Learn what health policy changes adopted by Congress/the President in 2017 could impact RHCs and your patients</li> <li>Discover what health policy changes might occur in 2018</li> <li>Develop an understanding of the health policymaking process &amp; how those changes might affect you &amp; your patients</li> <li>Learn what future changes might be happening that could impact your ability to provide quality healthcare</li> </ul>
Break Outs...	<b>Regency BR East</b>
9:30 – 10:45 am	<b>ADVANCED BILLING</b> – <u>Charles James, Jr.</u> <ul style="list-style-type: none"> <li>Address MSP claims, co-mingling &amp; secondary claims</li> <li>Review remittance advice &amp; how to decipher payment, denial, and reason codes</li> <li>Discuss negative Medicare payments &amp; best practices</li> <li>Discuss 'other' Medicare Preventive Services</li> </ul>
	<b>Rio Grande Center/West</b>
	<b>LEADING THROUGH CHANGE WHILE REMOVING MISERY FROM YOUR PRACTICE</b> – <u>Jeff Harper</u> <ul style="list-style-type: none"> <li>Learn how healthcare in the Marketplace is driving change</li> <li>Discover how to affect real change in your RHC</li> <li>Learn the benefits and obstacles in managing for job fulfillment</li> </ul>

# 2018 NARHC SPRING INSTITUTE

Located in Regency BR East *unless noted otherwise*

## TUESDAY, MARCH 20, 2018 *continued...*

10:45 – 11:15 am	<b>Networking Break (Regency BR West)</b>	
11:15 – 12:15 pm	<b>PCMH &amp; OTHER INNOVATIONS – <u>Michael Calhoun</u></b> <ul style="list-style-type: none"> <li>Discover how your org can apply patient-centered medical home concepts to your practice</li> <li>Become a model of excellence for financial performance, quality, innovation &amp; comm. involvement</li> <li>Learn tips for improving the patient’s overall healthcare experience</li> </ul>	<b>TOP HIPAA HAZARDS &amp; HOW TO AVOID THEM – <u>Margaret C. Scavotto, JD, CHC</u></b> <ul style="list-style-type: none"> <li>Identify common &amp; high-risk HIPAA challenges &amp; areas of risk</li> <li>Learn to prevent &amp; mitigate expected &amp; unexpected HIPAA hazards with emphasis on social media snafus</li> <li>Discover practical solutions to HIPAA conundrums after sharing experiences from your own organization</li> </ul>
12:15 – 1:30 pm	<b>Lunch (on your own)</b>	
1:30 – 2:30 pm	<b>ADVANCED COST REPORTS – <u>David James</u></b> <ul style="list-style-type: none"> <li>Paraphrase Medicare cost report requirements</li> <li>Identify the key info required to complete a cost report</li> <li>Identify opportunities to improve quality of cost reporting that may result in higher reimbursement</li> </ul>	<b>HOW TO DOCUMENT &amp; SELECT OUTPATIENT LEVELS OF E&amp;M SERVICES IN THE RHC (99201-99215) – <u>John Burns</u></b> <ul style="list-style-type: none"> <li>Learn and understand the differences between AMA (CPT) Documentation Guidelines compared to CMS’ Documentation Guidelines and MAC guidance</li> <li>Master the process of documenting to meet various levels of History, Physical Examination &amp; Medical Decision Making</li> <li>Know when you can and cannot use time as a controlling factor in E&amp;M code assignment</li> </ul>
2:30 – 3:30 pm	<b>BUILDING YOUR RHC QUALITY PROGRAM – <u>Angie Charlet</u></b> <ul style="list-style-type: none"> <li>Know what makes a good quality metric meaningful</li> <li>Learn how to display quality measures to drive change</li> <li>Review of your current measures and opportunities to improve</li> </ul>	<b>POLICY &amp; PROCEDURE MANUAL – <u>Patty Harper</u></b> <ul style="list-style-type: none"> <li>Understand what the regulations say about RHC written policies and procedures</li> <li>Know how many are enough, how many are too many, &amp; why are too many a bad thing</li> <li>Understand how policies are the practical backbone of compliance</li> <li>Understand how to manage policies painlessly</li> </ul>
3:30 – 4:00 pm	<b>Networking Break (Regency BR West)</b>	
4:00 – 5:00 pm	<p style="text-align: center;"><b>Regency BR East</b></p> <b>MAC DISCUSSIONS: Novitas – <u>Kim Robinson</u></b> <ul style="list-style-type: none"> <li>Identify and understand the current 2018 Medicare changes</li> <li>Discuss preparation for new Medicare cards</li> <li>Understand benefits of the Novitasphere Portal</li> <li>Identify and utilize the educational resources and information</li> </ul>	<p style="text-align: center;"><b>Rio Grande Center/West</b></p> <b>HOW RHCS FIT IN A REGIONAL HEALTH NETWORK – <u>Katie Jo Raebel &amp; Nicholas Smith</u></b> <p>Planning &amp; alignment of an RHC within a regional health network leads to access to resources, recruitment assistance, and billing &amp; admin. support. Learn to develop a strategic plan that aligns RHCs for success within a regional network strategy</p> <ul style="list-style-type: none"> <li>Learn the meaning &amp; definition of a regional health network</li> <li>Understand RHC’s role &amp; benefits of a regional hlth network</li> <li>Plan strategic goals in the context of a regional hlth network</li> <li>Identify the major components of a strategic plan, annual operating &amp; capital plans for an RHC</li> </ul>

## WEDNESDAY, MARCH 21, 2018

8:30 – 8:40 am	<b>DRAWING FOR PRIZES (Regency BR East)</b>	
8:30 – 9:45 am	<b>DEVELOP YOUR PRACTICE MANAGEMENT TOOLBOX – <u>Teresa Treiber</u></b> <ul style="list-style-type: none"> <li>Discover Quality Tracking, Tools, Mock Surveys</li> <li>Describe a streamlined chart review process incorporating mid-level review plus an overall charting compliance tool</li> <li>Format an “evidence binder” of the documents needed during a survey + show how to keep this updated &amp; current</li> <li>Describe an exam room supply/stocking process that will cut down the monthly review time for expired meds &amp; compliance plus reduce/eliminate the chance of expired meds in the clinic</li> </ul>	
9:45 – 10:45 am	<b>AUDIT YOUR PRACTICE LIKE A CPA – <u>Jeff Bramschreiber</u></b> <ul style="list-style-type: none"> <li>Understand how the design of the accounting system safeguards assets</li> <li>Learn how to uncover vulnerabilities within your accounting processes</li> <li>Illustrate how to design meaningful reports to monitor financial performance</li> </ul>	
10:45 – 11:00 am	<b>Networking Break (Regency Foyer)</b>	
11:00 – 12:00 pm	<b>TEXAS SESSION: NEW TELEMEDICINE RULES FOR TEXAS – <u>Nora Belcher</u></b> <ul style="list-style-type: none"> <li>Learn the provisions of telemedicine legislation passed in 2017 in Texas</li> <li>Understand the relevant rules at the Medical Board and at Medicaid</li> <li>Discover actionable steps they can take to implement telehealth/telemedicine-based approaches in rural health clinics</li> </ul>	

Agenda subject to change! See NARHC website, [www.narhc.org](http://www.narhc.org), for full descriptions!